

## NPMA General Membership Meeting – Monday, February 12, 2018 6:30 pm at NPHS A33

### 6:30 Welcome and Approval of January 2018 Meeting Minutes

Connie called the meeting to order at 6:40 p.m. Stephen Hammond motioned to approve the minutes; 2nd by Katy Joyce; motion carried; minutes approved.

### Executive Officers Summary Reports

- 1st Vice President / Fundraising – Anita Schwartz

Upcoming:

- 2/15 Rebounderz Lansdale 4-8pm (Guard)
- 2/25 The Pour House 4-8pm (Navy)
- 3/6 Panera Bread 4-8pm (Guard)
- 3/15 Margaritas Lansdale all day (Navy Jazz)
- 3/18 Burger day at Cannoneer Club 12-6pm (WP)
- 4/27 Trivia Family Knight (WP)

Phone Pop Sockets starts on sale from 2/11 \$10.00 sale for \$3.00 student credit; take orders until 2/23. Will be delivered on 3/19.

No Hoops Mania - no one to run it. Let Anita know if you want to chair it.

Suggesting that during Marching Band season, order Scrip every week; during Indoor Season, only order Scrip every other week. We are losing money since we have to pay delivery fees. We can save about \$200.

- 2nd Vice President / Publicity – Carole Stoler

- Have some people interested in elected position; had to reprimand members for posting performances by the NPVE - videos cannot be posted on any social media, but can be shared privately to family and friends; no one can repost them publicly! Candidates must be present for the nomination (March) and the election (April).
- Will upload pictures to the Flickr account from recent events. Please send Carole any pictures you would like posted.

- Treasurer / Financials – Jen Logan

### ***NPMA Treasurer's Report***

### ***February 2018***

- **Accounts have been reconciled thru the month of January**
  - o **Checking= Jan Closing Balance \$74,749.34**
    - **\$77,694.38 Opening Balance from Dec closing**
  - o **Money Market= \$15,575.81**
- **Income for January**
  - o **Scrip, Participation Fees for NPMK, NPWP, NPVE & NPKV, Charity Mania, Boyertown Floor Mat, Pasta Percussion**
- **Expenses for January**
  - o **Scrip, Salaries, Spiritwear, Charity Mania, Pasta Percussion, CPA Filing Fees**

- In progress
  - Looking into PayPal for possible 17-18 season- Eric Hunt transferring existing account NPMA has. (Still pending)
  - Website renovations underway (Still pending)
  - Indoor Budgets ◦ Dayton Budget
- Completed
  - NPMA 17-18 Budget approved
  - Outside Audit 16-17 season
  - Taxes- 1099's mailed for 1/31/18 deadline

Looking for a new bank. Got the go ahead from our CPA as long as there is a link on the bank website to be able to see cashed checks. Key Bank is not customer friendly. 1099s went out on time.

Is reconciling the Jazz Band fees for students who are not NPMK, they will be charged \$10 membership fee since we are supporting them.

\$2938.46 was made on Knight of Jazz

### **Elected Chairpersons Summary Reports (as applicable)**

- *Quartermaster – John Stoler / Shawn Claffey*  
will need help in the parking lot for the Indoor show on Feb. 24th. No new updates on the indoor show.
- *Refreshments (Concessions) – Jonathan Faia / Stephen Hammond*  
Knight of Jazz was a big hit; all items were sold; thanked the Jazz Band parents as they were very helpful at the event.  
  
Working with Nancy Landes to set up the Indoor Percussion Show. Most likely will come in Sat. a.m. - first unit is in at 11 a.m.  
  
Need to have people to help clean up the outdoor snack stand.  
  
Will need more people for concessions.  
  
Need a sign saying: Candy Sales and Candy Grams
- *Sewing / Uniforms – Katy Joyce / Tara Claffey / Rose Durkin*  
Flags are being borrowed for the show; the other set need permission to use the graphics that are on them; uniforms should be in this week.  
  
There are 6 stadium coats in the boys Green Room; collecting uniforms from Districts; will send out a note about making sure uniforms are hung up and not a mess and fitting properly for the parade on Memorial Day.
- *Student Financials – Alicia Hayes*

### **Student Financials Report – February 4, 2018**

#### **STUDENT CREDIT as of 2/4/18**

- GLScrip Profit earned: \$682.66
- Avon Profit earned: \$166.00
- Wawa Profit earned: \$146.00
- \$1340.00 was received from Student Credit and checks to pay for NPVE fees.

- \$120.00 was received from Student Credit and checks to pay for NPMK fees.
- \$1200.00 was received from Student Credit and checks to pay for Winter Percussion fees.

### **FUND BALANCES as of 2/4/18**

- All Student Credit : \$993.88
- Director's Fund : \$ 841.20
- Instrument Replacement Funds : \$ 4,418.08
- Knights in Need Fund: \$1653.42; received \$71.80 in scrip and WAWA donations. Paid out \$960.00 for NPMK 2017 season. Paid off the \$140.00 from the 2016-17 season. Paid out \$800 for Visual Ensemble fees.

### **FEES as of 2/4/18**

- We are continuing to collect and process fees for the 2017-2018 season.
  - 1 student has not paid October's fee for NPMK.
  - 7 students have not paid VE fee for January (amount \$135.00)
  - 5 students have not paid WP fee for January (amount \$100.00)

Alicia is working with Lisa Cullen to collect the payment for Dayton (\$525) over several payments (2 or 3?). Senior Parents should be looking at their Charms Account to decide what to do with any left over funds before the end of the year.

### **Unfinished Business**

- NPWP Indoor Show help – Saturday, Feb. 24<sup>th</sup>
- NPMA Executive Board positions for next season
- Knight of Jazz Show Update
- Mayfair Preparations Update

Received 50 names of food trucks from Hatfield pool; dunk tank is rented; is trying to have all of high school students need to be done by noon because it is Senior Prom. 9 a.m. to 3 p.m. Will need underclassman parents help break down and clean up. Will need help the night before with setting up; has been working on getting prizes for the Silent Auction. Will ask for volunteers once the Indoor Show is over.

### **New Business**

- 2017-18 Music Banquet update (J. Karpf)

Sunday, May 27th - Venue is the Empress Room at St. Helene's, have catering in place

Meryl will be working on pins and recognition; Carole is working on the steins with Liz Overton; still working on the DJ and the photo booth. Katy will bring uniforms and flags for a display table; band directors are putting together lists of their students; Beth is working on the spreadsheet. Brenda is working on centerpieces. Might need additional chaperones that evening. Send an e-mail to Jen if you're interested in helping out in any capacity.

Mr. Heller (absent) - proclamation certificates are being distributed; Hawaii dvd is being distributed; show details for the fall are being finalized and will be released to the kids first; is recruiting behind the scenes; is hoping May Fair will help with recruiting; Drum Major applications are posted and being accepted.

Knight of Jazz show was great. Annmarie Collins did a great job organizing. Knight of Percussion is close; Nancy is doing an amazing job of organizing it.

**Upcoming Events**

- 2/24 – NPWP Indoor Show

Big need is for volunteers; not a lot of volunteers signed up yet; e-mail will go out to the Alumni; need food and volunteers for the hospitality suite; shout outs are due tomorrow as the program needs time to put it together. Can use NPMK who are not in the percussion group to help

- 4/17 - is Community Knight with the NPWP and NPVE 7 p.m.

**8:00**

**Adjourn Meeting**

Katie made a motion to adjourn the meeting; 2nd by Stephen; motion approved; motion carried; meeting adjourned at 8:00 p.m.

***Next General Membership Meeting Monday, March 12<sup>th</sup> at 6:30 pm***

Minutes recorded and submitted by Michaeline Neu, Recording Secretary