

NPMA General Meeting Minutes

Monday, March 12th, 2018

6:30 – 8:30 pm – A033

Welcome and Approval of February 2018 Meeting Minutes

Connie called the meeting order at 6:34 p.m.

Stephen motioned to approve the meeting; minutes; Doug 2nd motion; motion carried; minutes approved.

Ted Heller - talked about Frank Kuserk and Pat Cunningham - former NPMA presidents who have passed away. We will be sending flowers to Pat's family.

2 fantastic shows - KOJ - was a great event to host; ran on time! Great Indoor Show - we delivered big time and ran an awesome show. MAPS looks forward to coming back next year. Thanks Sean.

Wind Ensemble went to CB East for adjudication - they got a Superior rating and did very well in sight reading. Blessed to have so much talent in the band.

Drum Major applications and auditions for about 6-8 candidates; student leader applications are being filled out as well.

May Fair is the next big event coming up on May 12th. Will have groups from elementary, middle and high school. Performances are locked in. Saturday May 2nd- Gold Card show is at 1 p.m. from 7-9 p.m.

rehearsal for the NPMK to practice the music from the show. Color Guard will do flag work.

Next marching band season - the summer schedule will be posted after May 1st. We will rehearse on Sept. 8th. Sept. 15th rehearsal; Sept. 21st - Springfield; Sept. 29th - Boyertown; Oct. 6th - USBands at King Philip High School - Oct. 5th overnight trip, hotel and rehearsal site; hang with K.P. kids and tour Boston.

Oct. 13th - local show (Souderton or CB South), Oct. 20th - local show (Souderton or CB South)

Oct. 27th - West Chester State Championships; Nov. 3rd S.E. Regional Championship held here! This will be our Knight of Sound and we are eligible to compete. Nov. 10th - Nationals

Executive Officer Summary Reports

1st Vice President / Fundraising – Anita Schwartz

- Rebounderz of Lansdale raised \$75 for NPVE
- Sold 87 Phone sockets raised general fund \$326.25 and students credit \$261.00 and we will continue accept orders to end of March. Will sell them at Community Knight with the WP and VE
- Baseball Mania Spring 10 weeks tickets on sale now, \$10/ticket and student will earn \$5 credit - Melissa Ulrich is chairing this fundraiser for NPWP & WPVE
- Upcoming fundraisers:
 - 3/15 Navy Jazz at Margaritas Lansdale all day
 - 3/18 Cheeseburger Knight at Cannoneer Club from 12-6pm, \$7/pp
 - 4/22 Margaritas Lansdale all day benefits NPMA
 - 4/27 Trivia Knight benefits NPWP
- Scrip - Donna will continue to chair this; she doesn't want to go to every other week distribution - wants to keep it every week.
- Will have a Cannoneer Fundraiser for NPVE soon.

2nd Vice President / Publicity – Carole Stoler

- Present Candidates for board & chairperson positions - nominations tonight; elections will be held next General Meeting Monday, April 16th, 2018 at 6:30 p.m.

Co-Presidents - Connie Hammond and Jen Logan

1st Vice President Fundraising: Anita Schwartz

2nd Vice President Publicity: Carole Stoler

Treasurer: Tyler Bland
 Assistant Treasurer: Karen Diehl
 Corresponding Secretary: Beth Faia
 Recording Secretary: Michaeline Neu
 Concessions: Stephen Hammond & Doug Waldman
 Quartermaster: John Stoler / **Open Position**
 Sewing / Uniforms: Rose Durkin / Katy Joyce
 Student Financials: Jenny Platt

- Update on Website design - have been in contact with Mark and he has a good idea of what we want.

Treasurer / Financials –Jen Logan

- See attached report.

NPMA Treasurer's Report

March 2018

- **Accounts have been reconciled thru the month of February**
 - **Checking= Feb Closing Balance \$59,111.39**
 - **\$74,749.34 Opening Balance from Dec closing**
 - **Money Market= \$15,575.81**
- **Income for February**
 - **Scrip, Participation Fees for NPWP, NPVE & NPNV, KOJ, Spiritwear (Guard Jackets)**
- **Expenses for February**
 - **Scrip, Salaries, Spiritwear (Guard Jackets) KOJ Food Vendors**
- **In progress**
 - **Looking into getting our own PayPal for possible 17-18 season- old account is too hard to get into. Jen will look into starting a new account.**
 - **Website renovations underway- (Still pending)**
 - **Dayton Budget**
 - **Navy Trip Budget**
 - **Still searching for a bank. Key Bank is still looking to be the best, even though they are not ideal. Does not have ability to see online deposits, rather than copying every check that comes in. Have looked at 3 others, but will continue to look at others before deciding.**
- **Completed**
 - **Indoor Budgets**
 - **NPMA 17-18 Budget approved**
 - **Outside Audit 16-17 season**
 - **Taxes-1099's mailed for 1/31/18 deadline**

Any questions after the meeting can be directed to npma.treasurer@gmail.com

- \$1000 donated from Winter Percussion show profit to the Visual Ensemble. WP was grateful to all the volunteer help the Visual Ensemble and parents gave. They helped make the Percussion show so successful. Made over \$6000 in profit at the WP show.

- We had received a Cease and Desist order from the state of PA. We did have clerical issues that were unknown to us from 2015, so we had to pay \$50.00 in fines to clear that up; the order has been lifted and we can resume taking donations. Still waiting to hear or not hear from the IRS. The transfer of knowledge from position to position is important so things don't go unnoticed. Connie publicly thanked Jen Logan who went above and beyond to clear the matter up.

Unfinished Business

- New Website Update - website is in the works.
- Mayfair Preparations Update
Have 3 food trucks on board; working on a 4th. Mr. Heller has a friend that is doing barbeque. Need help for Quartermaster and crew to move equipment - John will not be there. Committee is needed; will solicit through the Bulletin. Games, food, dunk tank, silent auction. Sign up Genius will be up for committee members, then another will be put up in April for volunteers, especially clean up. Senior parents need to be able to leave, especially those with girls who need to get ready for the Prom. Dunk Tank and performance schedule will be put up as well so parents can plan out their day and when they can volunteer.
- Kids will have an opportunity to make up a # for the day to possibly win a prize. Creating a geocache for snapchat

New Business

- Knight of Sound Update - we have a date change; we are hosting the November 3rd SE PA Regionals.
Could be a big deal show when we get lots of people coming. No other competition. It will be a Prelim and Finals event. Will be working out a contract with US Bands about making sure NPMA doesn't just break even running this show,.
- Adoption of an updated NPMA Logo; Jen motioned to approve it; Rose second it; motion carried; motion approved.



1340 Valley Forge Road, Lansdale, PA 19446

Upcoming Events

- 3/15 Navy Jazz at Margaritas Lansdale all day
- 3/18 Cheeseburger Knight at Cannoneer Club from 12-6pm, \$7/pp

Next General Meeting - Monday, April 16th at 6:30 pm

Elected Chairpersons Summary Reports (As Applicable)

Quartermaster – John Stoler / Shawn Claffey

Working to build two more props for Indoor; trailer axle broke and needs to go out for repairs. Trailer needs to be rented for Saturday and Sunday to travel to Lehigh. District will be contacted about reimbursement for the repair and rental.

Boy Scouts have an interest in the rest of the boxes We will sell 10 of them for \$75.00. All are sold.

Need to clean out the garages/move equipment because theater is starting to ramp up. Theater people need to organize, clear some of their stuff too.

Need drivers for NPWP to drive the box truck. Quick process to approve anyone else who can drive for them.

Refreshments (Concessions) – Jonathan Faia / Stephen Hammond

- Need to clean the outdoor stand when the water gets turned back on. Final clean up before Track season.
- Will need food bought for Trivia Knight
- Extra supplies what was left, were given to the Indoor groups for their events/trips.
- For KOJ, we sold 30 pizzas, 175 Chick Fil A; 150 soft pretzels sold - made about \$1200

Sewing / Uniforms – Katy Joyce / Tara Claffey / Rose Durkin

- Collected uniforms from Students who did not move on from Districts. Found 6 stadium coats in the Dressing Rooms. Cleaned up and moved things upstairs that have not been claimed.
- The Guard has their uniforms and the final flag should be here tomorrow - show is complete.

Student Financials – Alicia Hayes

- See attached report.

Student Financials Report – March 3, 2018

STUDENT CREDIT as of 3/3/18

- GLScrip Profit earned: \$662.74
- \$600.00 was received from Student Credit for Navy Jazz trip.
- \$535.00 was received from Student Credit and checks to pay for NPVE fees.
- \$1050.00 was received from Student Credit and checks to pay for NPVE Dayton trip.
- \$400.00 was received from Student Credit and checks to pay for Winter Percussion fees.

FUND BALANCES as of 3/3/18

- All Student Credit : \$662.74
- Knights in Need Fund: \$1689.28; received \$35.86 in scrip donations from alumni.

FEES as of 3/3/18

- We are continuing to collect and process fees for the 2017-2018 season.
- 1 student has not paid NPMK August, September and October fees
- 5 students have not paid VE fees for January (amount \$135.00)
- 10 students have not paid VE fees for February (amount \$135.00)
- 18 students have not paid VE Dayton fees for February (amount \$175.00)
- 3 students have not paid WP fees for January (amount \$100.00)

- 14 students have not paid WP fees for February (amount \$100.00)
- 2 students have not paid Knight Vision fees for January (amount \$70.00)
- 7 students have not paid Knight Vision fees for February (amount \$70.00)

Stephen motioned to adjourn the meeting; 2nd by Dave; motion carried. Meeting adjourned 7:56 p.m.

Minutes taken and submitted by Michaeline Neu, Recording Secretary