

**NPMA General Membership Meeting Minutes**

**Monday, April 16th, 2018**

**6:30 – 8:30 pm – A033**

**Welcome and Approval of March 2018 Meeting Minutes**

Connie called the meeting to order at 6:30 p.m.

Stephen Hammond made a motion to approve the minutes. Shawn Claffey 2nd the motion; motion carried. Minutes approved.

**Executive Officer Summary Reports**

**1<sup>st</sup> Vice President / Fundraising – Anita Schwartz**

- Navy jazz band raised \$551 at Margaritas Lansdale
- WP Cheeseburger Knight raised \$1126.00 - thanks to Jen and Rose for their help!
- Baseball Mania raised student credit \$695 - sold 139 tickets.
- Sold 8 phone sockets in March; the rest of them will go to Laura for Community Knight and May Fair
- Panera Bread raised \$74 for NPVE

Future fundraising events:

- 4/22 Cheeseburger Knight (NPVE) at Cannoneers club, 12-6pm
- 4/27 Trivia Knight (WP) at NPHS Doors open at 6 p.m.; games from 7-10 pm. Pizza and snacks will be sold. Raffle baskets for silent auction.
- 5/19 Grub Burger all day (NPMA)
- Margaritas Lansdale - will be a Sunday in May (NPMA)

**2<sup>nd</sup> Vice President / Publicity – Carole Stoler**

Board Positions for elections:

- Candidates for NPMA 2018-2019: moved - 2nd - approved
  - Co-Presidents: Connie Hammond / Jen Logan - Brenda Bell; Stephen Hammond - approved
  - 1st Vice President Fundraising: Anita Schwartz - Brian Klaus; Stephen Hammond - approved
  - 2nd Vice President Publicity: Carole Stoler - Stephen Hammond; Beth Faia- approved
  - Treasurer: Tyler Bland - Stephen Hammond; Jen Logan - approved
  - Assistant Treasurer: Karen Diehl - Stephen Hammond; Brenda Bell- approved
  - Corresponding Secretary: Beth Faia - Katy Joyce; Liz Overton - approved
  - Recording Secretary: Michaeline Neu - Helene Rothman; Beth Faia - approved
  - Concessions: Stephen Hammond & Doug Waldman - David Ulrich; Katy Joyce - approved
  - Quartermaster: John Stoler / Rob Johansson - Stephen Hammond; Karen Diehl - approved
  - Sewing / Uniforms: Rose Durkin / Katy Joyce - Stephen Hammond; David Ulrich- approved

- Student Financials: Jenny Platt - Jen Logan; Stephen Hammond- approved
- Website Status: Mark is a PECO Lineman so he has been busy with the storms we had in the last couple weeks so the website has been delayed a little bit. He has sent us a preview of the site - waiting for comments and suggestions from the committee.
- Facebook: We continue to get lots of views for the Indoor Programs - keep me posted with fundraisers so I keep them on the top of the page.
- Community Page: I have sent the flyers for Trivia Knight and May Fair to Gail Beigel for the community page.

**Treasurer / Financials –Jen Logan**

***NPMA Treasurer’s Report***

***April 2018***

- **Accounts have been reconciled thru the month of March**
  - **Checking= Mar Closing Balance \$82,687.86**
    - **\$59,111.39 Opening Balance from Feb closing**
  - **Money Market= \$15,575.81**
- **Income for March**
  - **Scrip, Participation Fees for NPWP, NPVE & NPKV, Spiritwear (Guard Jackets), Jazz NYC Trip, VE Dayton Trip**
- **Expenses for February**
  - **Scrip, Salaries, Spiritwear (Guard Jackets) Jazz NYC Hotel, Bus, Entertainment, Guard Dayton Bus, Practice Space**
- **In progress**
  - **Looking into getting our own PayPal for possible 17-18 season- old account is too hard to get into (Still pending)**
  - **Website renovations underway- (Still pending)**
- **Completed**
  - ***Dayton Budget***
  - ***Navy Trip Budget***
  - ***Indoor Budgets***
  - ***NPMA 17-18 Budget approved***
  - ***Outside Audit 16-17 season***
  - ***Taxes- 1099’s mailed for 1/31/18 deadline***
  - ***Scholarships will be given out for Seniors - 4 for 200.00 and 1 for 500.00. Recipients will be chosen by the band director and staff involved.***

**Any questions after the meeting can be directed to [npma.treasurer@gmail.com](mailto:npma.treasurer@gmail.com).**

## **Unfinished Business**

- Mayfair Preparations Update
  - Have chairpersons for organizing the May Fair.
  - Have asked sections from NPMK to each provide a basket for the Silent Auction. Donations are going well so far for other prizes.
  - Pigs & Gigs will be do onsite cooking and serving steak & pulled pork sandwiches as well as lemonade, water and coffee.
  - Stuffed to the grills - chicken sandwiches
  - Kona Ice - shaved ice
  - Fried oreos, popcorn and baked goods table
  - Dunk tank, balloon dart game, face painting (contacted the tech school)

Have a coordinator for games - Hope Heck; Gloria Riley is in charge of the Silent Auction.

See bulletin for details.

Really need help by underclassman parents in the afternoon as Senior parents will be leaving for Prom preparations.

## **New Business**

- Mr. Heller Update for next season  
Tomorrow night is WP & VE Community Knight; Pit sounds fantastic; get tickets for Fiddler soon. Trivia Knight; May Fair; Concert Season is coming up; Indoor Groups are going to all 3 middle schools to perform. YEA situation, not sure what's going on. US Bands circuit should be okay. Congratulations to the directors of the indoor groups, Navy, Columbia, Winter Percussion & Visual Ensemble. Mini Band Camp hopefully week of June 18th, not into the last week.
- Karen Diehl - Montgomery Band Donation  
Members from the band donated \$1250 to the Stephen E. Frederick scholarship fund.
- NPVE Dayton Trip Wrap-up - Had a great trip; moved up 28 places from the last Worlds. Thank you to all of the chaperones! Students had a fantastic time.
- Indoor Community Knight April 17th at 7:00 p.m.
  - Performing groups will be Winter Percussion, Visual Ensemble and Knight Vision

## **Upcoming Events**

- Indoor Community Knight - Tuesday, April 17th
- NPWP Family Trivia Knight - Friday April 27th
- May Fair - Saturday, May 12th

## **Elected Chairpersons Summary Reports (As Applicable)**

Quartermaster – John Stoler / Shawn Claffey

- Indoor guard is finishing up this Saturday. Will have a day coming up to break down the props. Available if Winter Percussion needs anything taken down.
- Will be crew support for May Fair.

Refreshments (Concessions) – Jonathan Faia / Stephen Hammond

- Everything is cleaned and ready to turn over to spring high school sports seasons. Just waiting for what will be needed. Still have candy and things left over. Need to try to give it to whoever needs it.

Sewing / Uniforms – Katy Joyce / Tara Claffey / Rose Durkin

- Contacted the company that provides the tracksuits to get a small, medium and a large one to have on hand.
- Stadium coats are still unclaimed. Students should be trying on their uniforms to make sure they still fit before Memorial Day parade is upon us. Contact Rose if any adjustments need to be made.

Student Financials – Alicia Hayes

**Student Financials Report – April 3, 2018**

**STUDENT CREDIT as of 4/3/18**

- GLScrip Profit earned: \$662.74
- Phone Sockets earned: \$267.00
- WAWA earned: \$40.00
- \$390.00 was received from Student Credit for Navy Jazz trip.
- \$120.00 was received from Student Credit to pay for NPMK fees.
- \$660.00 was received from Student Credit and checks to pay for NPVE fees.
- \$2450.00 was received from Student Credit and checks to pay for NPVE Dayton trip.
- \$300.00 was received from Student Credit and checks to pay for Winter Percussion fees.
- \$140.00 was received from Student Credit and checks to pay for Knight Vision fees.

**FUND BALANCES as of 4/3/18**

- All Student Credit : \$969.74
- Knights in Need Fund: \$1036.44; received \$47.16 in scrip donations from alumni. Paid out \$700 in KIN for Winter Percussion and Visual Ensemble.

**FEES as of 4/3/18**

- We are continuing to collect and process fees for the 2017-2018 season.
  - 1 student has not paid NPMK September and October fees.
  - 2 students have not paid VE fees for January (amount \$135.00)
  - 2 students have not paid VE fees for February (amount \$135.00)
  - 4 students have not paid VE fees for March (amount \$130.00)
  - 2 students have not paid VE Dayton fees for February (amount \$175.00)
  - 5 students have not paid VE Dayton fees for March (amount \$175.00)
  - 8 students have not paid VE Dayton fees for March 2 (amount \$175.00)
  - 2 students have not paid WP fees for January (amount \$100.00)
  - 4 students have not paid WP fees for February (amount \$100.00)
  - 10 students have not paid WP fees for March (amount \$100.00)
  - 1 student has not paid Knight Vision fees for Jan & Feb (amount \$140.00)

Beth made a motion to adjourn the meeting; second by Stephen; motion carried; meeting adjourned.

Minutes recorded and submitted by Michaeline Neu, Recording Secretary