

**NPSD - REQUEST FOR PROPOSALS (RFP)**  
**FACILITY ASSESSMENT STUDY –**  
**Meeting Date: Friday, 2/2/18**  
**QUESTIONS AND ANSWERS**

**Updated 2-22-18**

Reminder – Questions related to the RFP must be submitted by 4:00 pm Friday 2/23/18.

Q: Does North Penn entertain using a construction manager or clerk of the works for any future work?  
A: In the past, NPSD has utilized an “in-house” construction manager. For future projects, we will consider either “in-house” construction management or utilizing the services of a CM firm.

Q: Which MEP firm has North Penn worked with in the past and does the district have any MEP firms they prefer to work with?  
A: We have a few MEP firms that we are considering. If you have an MEP firm you prefer to work with, please include that firm’s information with your response to the RFP (Section F – page 5).

Q: Does the district have existing drawings (civil-structural-MEP-architectural) for the 4 sites that can be provided to the successful firm?  
A: Yes, drawings for the 4 locations are available. Keep in mind that some of the drawings are older.

**Updated 2-14-18**

Q: Due to PDE requirements, will the District require a District Wide Facility Study?  
A: If the District proceeds with a PlanCon project, the selected Architect will need to complete a District Wide study for PlanCon purposes.

Reminder – Building Tours: Friday 2/16/18 starting at the North Penn High School at 9:00 am.

Reminder – Questions related to the RFP must be submitted by 4:00 pm Friday 2/23/18.

Reminder – Proposals are due on Friday March 2, 2018 by 2:00 pm. Attention Mr. Steve Skrocki, 401 E. Hancock St., Lansdale, PA 19446.

**Updated 2-9-18**

Informational Items (for the successful architectural firm):

Correction to the RFP - the fee Structure will be based on actual bids (not estimates). Article 6 – page 20.  
Article 11 – page 24.

Addition to RFP – Fixed fee proposals will be considered

Q: Section D seems to specify a requirement for architectural design services. Please clarify is this section was intentionally included in the RFP. The RFP seems clearly focused on facility condition assessment and long-range planning. Please clarify if responding firms must have in house design capabilities.

A: Yes, we are looking for a firm that can complete a feasibility study along with offering design services.

### **Updated 2-6-18**

Q: When is the response to the RFP due?

A: Friday, 3/2/18 - 2:00 p.m.

Q: Considering enrollment is less than capacity in any buildings, is closing the building a consideration?

A: No, NPSD is not looking to close any buildings. The current school board is looking ahead to possibly hosting full-day kindergarten which would mean more space is needed.

Q: Regarding each site. Is the district looking for recommendations for parking lots, storm drainage infrastructure, etc. to be considered?

A: Yes, all categories should be surveyed, prioritized, and budgeted.

Q: Is there a district-wide feasibility study?

A: No, the last feasibility study was completed in 2004. For the record; Knapp and NPHS were recommended for improvements at that time.

Q: Will NPSD provide copies of drawings?

A: Yes, PDF floor plans will be provided to all participants.

Q: Will NPSD share the sign-in sheet with everyone?

A: Yes, the sign-in sheet will be sent to all participants

Q: Does the district have a current AHERA plan?

A: Yes, copies will be provided to the successful firm.

Q: What access is there to the air handlers at the ESC (Educational Services Center)?

A: Inside access only. Replacing the units will require removal of the penthouse wall and/or roof.

Q: Is there fiber to each building?

A: All buildings are supplied by a managed fiber network with redundant pairs for each location. Two locations, NPHS and ESC also have diverse entry points. Currently these connections have a maximum bandwidth of 1GB.

Q: Where are the handicapped bathrooms currently and is the front door handicapped accessible?

A: There is a handicapped designated bathroom at the end of one hallway and handicapped stalls in each gang restroom. The front doors are handicapped /push-plate accessible.

Q: What are the expectations for the ESC?

A: NPSD is not looking for a complete re-design of offices, hallways, etc. We expect to address the ADA upgrade requirements, HVAC, and lighting along with any suggestions/ ideas that might prove to be positive changes.

Q: What are the specific expectations in the 3 buildings?

A: Knapp needs a complete renovation. NPHS needs a complete renovation in the 1971 section and some minor upgrades in the 1999 section. Penndale needs renovations/upgrades in many portions of the building.

Q: When is the walk through for the building tours for NPHS, Knapp and Penndale? What time? Where will the meeting start?

A: The building walk-throughs will commence on Friday, February 16, 2018 at 9:00 A.M. Meet at the North Penn High School Lobby (1340 S. Valley Forge Road, Lansdale). Plan on approximately 1 hour at NPHS then proceeding to Knapp Elementary and then on to Penndale Middle School.

Q: How should I submit my proposals?

A: Proposals should be mailed to: North Penn School District, 401 East Hancock Street, Lansdale, PA 19446 – Attn: Mr. Steve Skrocki, Director of Business Administration. Do NOT email or fax any proposals – they will not be accepted!