



**REQUEST FOR QUALIFICATION (RFQ) FOR DJ, SOUND, AND RELATED SERVICES
March 13, 2020**

The North Penn School District (NPSD) is soliciting quotes for “DJ, Sound, and Related Services” from qualified organizations for a term of three (3) years, July 1, 2020 through June 30, 2023.

Submission deadline: 1:00 p.m. on the 9th day of April, 2020. Location for submission of quotations:

North Penn School District
Attn: Kristin Johnson, Assistant Director of Business Administration
401 E. Hancock St.
Lansdale, PA 19446

Quotes should clearly indicate “NPSD DJ, Sound, and Related Services RFQ” on the outside of the envelope. Faxed or e-mailed quotes will not be accepted.

The Request for Qualification for DJ, Sound and Related Services specifications may be obtained from Ms. Kristin Johnson at johnsok@npenn.org as well as the district’s website at www.npenn.org/bidspec. Any questions should be directed to Ms. Johnson by e-mail at johnsok@npenn.org. Responses will be posted on the aforementioned website.

The North Penn Board of School Directors reserves the right to reject any or all quotations and to waive, at its discretion, any irregularities, mistakes, omissions, or informalities relative thereto. NPSD reserves, in its sole discretion, the right to make one (1) award, no award, or award to multiple providers. The award(s) will be based on the quote in its entirety or by components.

No quotation may be withdrawn before 90 days after the date of the opening of the quotes. Tentative plans call for the North Penn Board of School Directors to review the quotation and to take action to approve the prequalified listing at its regular meeting on Thursday, May 21, 2020.

NORTH PENN SCHOOL DISTRICT
DJ, SOUND AND RELATED SERVICES REQUEST FOR QUALIFICATION

I. RFQ PROCESS AND DJ, SOUND, AND RELATED SERVICES OVERVIEW

1. Background and Objectives

North Penn School District (NPSD) is a School District of the Second Class, organized and existing under the laws of the Commonwealth of Pennsylvania (the "Commonwealth"). NPSD provides education services to students living within its community. The governing body of the School District is a board of nine school directors who are each elected for a four-year term. The daily operation and management of the School District is carried out by the administrative staff of the School District, headed by the Superintendent of Schools who is appointed by the Board of School Directors.

NPSD is seeking quotations from providers qualified and experienced in providing services of entertainment, sound and light production for dances, concerts, productions, and other school related events held indoor and outdoor. The vendors will have direct contact with students and/or district personnel at functions during and after the school day.

NPSD will use the objective criteria specified within this RFQ to review quotations and will select vendor(s) that meet the requirements of the RFQ. Any agreement issued as a result of the RFQ does not guarantee any minimum amount of service or payment. A provider shall not perform services for NPSD without a fully executed agreement, see Attachment F for a sample agreement. A provider will be compensated by NPSD, for services satisfactorily performed in accordance with the RFQ requirements.

2. Term of Agreement

NPSD would like to develop a prequalified vendor listing with a term of three (3) years, July 1, 2020 through June 30, 2023.

3. Terms and Conditions

Be aware that this is a request for quotation of services, and not a competitive bid. NPSD is not required to conduct its request for professional services in accordance with competitive bidding laws.

The terms and conditions of this RFQ are that the NPSD:

- Reserves the right to reject any or all quotations.
- Reserves the right to waive any irregularities or informalities and select the best quotation in the opinion of NPSD.
- May render the quote invalid due to unauthorized modifications of quote specification forms or terms.

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4. Selection Criteria

This is a NEGOTIATED procurement and as such, award will not necessarily be made to the provider(s) submitting the lowest priced proposal. Award(s) will be made to the provider(s) submitting the best responsive quotation satisfying NPSD requirements, price factors considered.

The committee evaluating the quotations submitted in response to this RFQ may require any or all providers to give an oral presentation to clarify or elaborate on their proposal as well as to provide a demonstration. Upon completion of oral presentations or discussions, providers may be requested to revise any or all portions of their proposals.

NPSD will evaluate each provider's quotation in the areas of experience, service capabilities, product quality, cost, and best value on the predetermined evaluation criteria below.

NPSD will evaluate each quotation received based upon the following criteria:

- Pricing- 35%
- References - 35%
- Past Experience with other School Districts - 15%
- Past Experience with NPSD - 15%

5. Instructions for Submission of Applications

- Submission deadline: 1:00 p.m. of the 9th day of April, 2020. Location for submission of quotations:

North Penn School District
Attn: Kristin Johnson, Assistant Director of Business Administration
401 E. Hancock St.
Lansdale, PA 19446

A provider must submit an original application, three (3) copies of the application, and an electronic copy on a flash drive in a sealed envelope, clearly marked "NPSD DJ, Sound, and Related Services RFQ." Late applications will not be evaluated.

- Quotations must be signed by an official authorized to bind the provider to the provisions of this RFQ.
- NPSD will not accept faxed or electronic submission of quotations.

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6. Schedule

1. Quotations received by North Penn School District: April 9, 2020, at 1:00 p.m.
2. Potential Provider Interviews: April 22, 2020
3. Qualification announcement: May 22, 2020
4. Qualification period: July 1, 2020 - June 30, 2023

7. Directions for Completion of Application

All applicants must provide applicant information using the standard forms provided in Attachment A – Applicant Contact Information, Attachment B – Certification of Quotation Documents, Attachment C – RFQ Response Form, and Attachment D – Additional Information to be Provided.

II. SCOPE OF SERVICES

This section describes the services NPSD intends to use as a customer. NPSD is seeking experienced and skilled individual(s) or provider(s) with applicable clearances to provide all equipment, materials and labor to supplement the district’s DJ, sound, and related service needs as described. Qualification will require the individuals(s) or provider(s) to cooperate with NPSD to ensure NPSD receives the most current state-of-the-art material and/or services.

- Related service providers may provide services for students ranging from K-12th grade.
- Service days may occur any day of the week and any time of day.
- The location of services for NPSD will vary between facilities which may include, but not be limited to the listing in Attachment E.
- Setup and breakdown of all aspects of the production related to the event.
- Potential events include Middle School dances, High School homecoming pep rally, High School homecoming dance, talent show, HS Winter Ball, Junior and Senior proms, theater productions, Mini-THON, etc.
- Basic Dance Requirements
 - Professional DJ/MC to host - must have required clearances
 - Clean radio edits of all music
 - Two 1000W 15” speakers on covered, upright stands
 - One 1000W 18” subwoofer
 - Uplight table facade to cover equipment, cables, and cords
 - Four effect lights on a stand
 - Dance contest and giveaways
- Upgraded Dance Requirements
 - Professional DJ/MC to host - must have required clearances
 - Clean radio edits of all music
 - Two 1000W speakers on covered, upright stands
 - Two 1000W subwoofer
 - Uplight table facade to cover equipment, cables, and cords

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- Eight effect lights on a stand
- Dance contest and giveaways
- Four wireless LED uplights for stage/riser area
- Premium Dance Requirements
 - Professional DJ/MC to host - must have required clearances
 - Clean radio edits of all music
 - Four 1000W speakers on covered, upright stands
 - Two 1000W subwoofer
 - Uplight table facade to cover equipment, cables, and cords
 - Dance contest and giveaways
 - Ten wireless LED uplights for stage/riser area
 - 15' Crank Truss Lighting system, 8 effect light
- Potential Add On Requirements
 - Additional subwoofer
 - Additional speaker
 - 3D Laser – Custom
 - Light show
 - CO2 cannon – handheld and/or floor
 - Photo booth
 - Music programmable LED bracelets

Insurance

NPSD will require the provider, at the provider's expense, to provide professional liability, general liability, and workers compensation insurance as required in the general conditions of these specifications and to name the NPSD as an additional insured. The provider is required at all times during this term agreement to provide insurance coverage as follows:

1. General Liability Coverage - \$250,000
2. Professional Liability Coverage \$250,000
3. Workers Compensation Each Accident - Statutory Limit Per State Law
4. Workers Compensation Each Disease/Per Employee - Statutory Limit Per State Law
5. Workers Compensation Each Disease/Policy Limit - Statutory Limit Per State Law

Right to Monitor and Audit

NPSD shall have the right to monitor all work performed, as well as to review all records and procedures to ensure that the expenditure of funds is in conformity with this agreement and applicable Federal and State regulations.

Providers are required to provide a copy of a certificate of liability insurance to NPSD prior to commencement of services.

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Non-Exclusive Agreement

Provider understands that this is not an exclusive agreement, and NPSD shall have the right to negotiate with and enter into agreements with others providing the same or similar services to those provided by provider, or to perform such services with provider's own forces.

Human Relations Act

The provisions of the Pennsylvania Human Relations Act, Act 222 of October 27, 1955 (P.L. 744) (43 P.S. Section 951 et. seq.) of the Commonwealth of Pennsylvania prohibit discrimination because of race, color, religious creed, ancestry, age, sex, national origin, handicap or disability, by employers, employment agencies, labor organizations, providers and others. The provider shall agree to comply with the provisions of this Act as amended that are made part of this specification. Your attention is directed to the language of the Commonwealth's non-discrimination clause in 16 PA Code 349.101.

Clearances

All provider staff members, who will work with NPSD students, must have all of the required Federal and State Criminal and Child Abuse clearances in effect during the duration of this contract. Original documentation of these clearances must be presented to the appropriate personnel who will make appropriate copies for NPSD records. All new or substitute individuals must provide this documentation before working with the students. At the time of this request for quotation, required clearances include:

1. Act 34, Section III of the Public School Code (Criminal Record Check)
2. Act 151, Chapter 63 of 23 PA Consolidated Statutes (Pennsylvania Child Abuse History)
3. Act 114 (F.B.I. Fingerprinting Clearances)
4. Act 168 (Sexual Misconduct/Abuse Disclosure Release)

Provider agrees to comply with the provisions of Act 168 of 2014, Employment History Review Law and, to the extent applicable, Act 126 of 2012, Child Abuse Recognition and Reporting Training.

Compliance with Policy/Law

Provider shall comply with all policies, procedures and regulations of NPSD as established and amended from time to time as well as all applicable state and federal laws and regulations, including but not limited to the provisions of the Pennsylvania Right to Know Law, 65 P.S. 67.101 et seq., regarding possession of public records by agency providers. In the event NPSD receives a request for access to a public record that is in the possession of Provider, NPSD shall notify Provider of the request and Provider shall provide NPSD with the requested record in a timely manner so as to enable NPSD compliance with the Pennsylvania Right to Know Law.

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Sales Tax

No charge will be allowed for federal, state, or municipal sales or excise taxes, for which NSPD is exempt by law. The quote price shall be net and shall not include the amount of any such tax. Exemption certificates, if required, will be furnished.

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ATTACHMENT A - APPLICANT CONTACT INFORMATION

NAME OF ORGANIZATION: _____

CONTACT PERSON: _____

STREET ADDRESS: _____

CITY/STATE/ZIP: _____

TELEPHONE NUMBER: _____

E-MAIL ADDRESS: _____

WEBSITE ADDRESS: _____

FAX NUMBER: _____

**ALL QUOTATIONS MUST BE RECEIVED BY THE NORTH PENN SCHOOL DISTRICT BY 1:00 P.M.
ON THE 9TH DAY OF APRIL, 2020. Location for submission of quotations:**

**North Penn School District
Attn: Kristin Johnson, Assistant Director of Business Administration
401 E. Hancock St.
Lansdale, PA 19446
johnsok@npenn.org
www.npenn.org**

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ATTACHMENT B - CERTIFICATION OF QUOTATION DOCUMENTS

The provider certifies by signing this document that they:

1. Have carefully read and fully understand the information in the RFQ.
2. Have the capability to successfully undertake the scope of work herein and complete the responsibilities and obligations of the quotation being submitted.
3. Represent that the information contained in the quotation is true and correct.
4. Did not in any way collude, conspire or agree, directly or indirectly, with any person, firm, corporation, review committee member, NPSD employee or other proposer in regard to the amount, terms or conditions of this quotation.
5. Acknowledge that the NPSD has the right to make any inquiry it deems appropriate to substantiate or supplement information supplied by the proposer.
6. Represent that in the preparation and submission of the RFQ, did not either directly or indirectly, enter into any combination or arrangement with any person or respondent participant in any collusion or otherwise take any action in the restraint of free competitive responses.

Company Name _____

Signature _____

Printed Name _____

Title _____

Date _____

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ATTACHMENT C – RFQ RESPONSE FORM
(If a service is not available please notate “N/A”)

Service	2 Hour Dance	2.5 Hour Dance	3 Hour Dance	Additional Hour Cost	Setup/Teardown Time (hours)
Basic Dance	\$	\$	\$	\$	
Upgraded Dance	\$	\$	\$	\$	
Premium Dance	\$	\$	\$	\$	
Add on Items					
1000 Watt 18” Subwoofer	\$	\$	\$	\$	
1000 Watt 15” Speaker	\$	\$	\$	\$	
Customer 3D Laser	\$	\$	\$	\$	
Intelligent Light Show (20 FT) including scanner, moving heads, fog.	\$	\$	\$	\$	
CO2 Cannon w/ 2 tanks (handheld)	\$	\$	\$	\$	
CO2 Cannon w/ 2 tanks (floor)	\$	\$	\$	\$	
Photo Booth	\$	\$	\$	\$	
Haze Machine	\$	\$	\$	\$	
Wireless LED Uplight	\$	\$	\$	\$	
LED Bracelets programmed to music	\$	\$	\$	\$	
LED Spot Moving Head	\$	\$	\$	\$	
LED Wash Moving Head	\$	\$	\$	\$	
12 LED, 3 Zone Linear Wash Light	\$	\$	\$	\$	
DMX Cable Packages (2 X 100’ 3 pin DMX, 4 x 25’ 3 pin DMX, 10 x 15’ 3 pin DMX, 8 x 10’ 3 pin DMX, 1 x 5’ 3 pin DMX)	\$	\$	\$	\$	
DMX Splitter (4-way)	\$	\$	\$	\$	
UV LED Blacklight	\$	\$	\$	\$	

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If you provide any additional DJ, Sound or Related services not included in the prior listing please provide pricing below, attachments accepted. (Ex. Prom level event - 1,000+ attendees, Theater Production lighting/sound, consulting, video production, etc.)

Service	2 Hour Dance	2.5 Hour Dance	3 Hour Dance	Additional Hour Cost	Setup/Teardown Time (hours)
	\$	\$	\$	\$	
	\$	\$	\$	\$	
	\$	\$	\$	\$	
	\$	\$	\$	\$	
	\$	\$	\$	\$	
	\$	\$	\$	\$	
	\$	\$	\$	\$	
	\$	\$	\$	\$	

Service	Cost

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ATTACHMENT D – ADDITIONAL INFORMATION TO BE PROVIDED

1. Provide a description of your experience in performing DJ, sound and related services in school settings. Describe what type of provider you are and your service history (years of experience, client type, etc.).

2. Describe your customer service philosophy, standards, and structure and how they will be provided to NPSD. Include the contact information for the dedicated customer service representative(s) for NPSD.

3. Have you previously had or do you currently have contracts with other school districts in Pennsylvania? If yes, identify those school districts for the purpose of providing a reference. Detailed contact information and description of services provided.

4. Have you previously had contracts with NPSD? If yes, please provide a description of services provided.

5. Have you been the subject of litigation? If yes, please describe the specifics of the litigation.

**NORTH PENN SCHOOL DISTRICT
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ATTACHMENT E – BUILDING LOCATIONS**

North Penn School District School Buildings and Locations

BP – Bridle Path Elementary

200 Bridle Path Road
Lansdale, PA 19446

GN - Gwyn-Nor Elementary

139 E. Hancock Road
North Wales, PA 19454

GS - Gwynedd Square Elementary

1641 Supplee Road
Lansdale, PA 19446

HA - Hatfield Elementary

1701 Fairgrounds Road
Hatfield, PA 19440

IN - Inglewood Elementary

1313 Allentown Road
Lansdale, PA 19446

KN - Knapp Elementary

698 Knapp Road
Lansdale, PA 19446

KU - Kulp Elementary

801 Cowpath Road
Hatfield, PA 19440

MG - Montgomery Elementary

1221 Stump Road
North Wales, PA 19454

NA - Nash Elementary

1560 Liberty Bell Drive
Harleysville, PA 19438

NW - North Wales Elementary

201 Summit Street
North Wales, PA 19454

OP - Oak Park Elementary

500 Squirrel Lane
Lansdale, PA 19446

WF - Walton Farm Elementary

1610 Allentown Road
Lansdale, PA 19446

PB - Pennbrook Middle School

1201 North Wales Road
North Wales, PA 19454

PD - Penndale Middle School

400 Penn Street
Lansdale, PA 19446

PF - Pennfield Middle School

726 Forty Foot Road
Hatfield, PA 19440

HS - North Penn High School

1340 Valley Forge Road
Lansdale, PA 19446

NB - Northbridge School

2374 North Penn Road
Hatfield, PA 19440

ESC - Education Services Center

401 East Hancock Street
Lansdale, PA 19446

**NORTH PENN SCHOOL DISTRICT
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ATTACHMENT F – SAMPLE AGREEMENT**

NORTH PENN SCHOOL DISTRICT
401 East Hancock Street, Lansdale, PA 19446

INDEPENDENT CONTRACTOR AGREEMENT:

NAME OF CONTRACT

July 1, 2020

INITIATED BY/FOR:	Cabinet Member/Department	Select Type:	New	Additional	Renewal
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THIS AGREEMENT, made and entered for the 2020-2021 school year by and between the North Penn School District, a Second Class School District of the Commonwealth of Pennsylvania (the "District") and **NAME OF CONTRACTOR**, an independent contractor (the "Contractor").

WITNESSETH:

WHEREAS, the District desires to retain the services of the Contractor, and the contractor desires to render services to the District upon the terms and conditions hereinafter stated:

NOW, THEREFORE, the parties hereto, intending to be legally bound, do hereby promise and agree as follows:

I. SERVICES: The District hereby retains the Contractor and the Contractor hereby agrees to render services upon the terms and conditions hereinafter set forth.

II. TERM: Subject to the provisions for termination as hereinafter provided, the term of this Agreement, as amended from time to time, will be for the 2020-2021 school year.

III. POSITION: The Contractor shall provide DJ, Sound and Related services for the District.

IV. OTHER EMPLOYMENT: The Contractor shall devote such reasonable time as shall be needed to render such services. The District acknowledges that the Contractor may, during the term of the Agreement, be engaged in other business activity and may be engaged in rendering the same or similar services to other organizations.

V. COMPENSATION: The Contractor's compensation for all services to be rendered under this Agreement shall be a set fee agreed upon between the parties, as follows: Fee of \$ /year will be billed to the North Penn School District. Contractor will provide DJ, Sound, and Related services to at a cost not to exceed \$.

VI. RESERVATION OF RIGHTS/TERMINATION: Unless expressly waived or modified herein, the District reserves all rights conferred upon it by law, whether express or implied. Without limiting the foregoing, the District shall have the right to terminate this Agreement at any time for its convenience or for cause.

VII. ILLEGAL COMPENSATION: The Contractor acknowledges and agrees that Contractor shall not accept or receive, directly or indirectly, any bribes, kickbacks, donations, loans, commissions, or other payments regardless of form whether in money, property or services, in connection with this Agreement and, further, Contractor shall not allow anyone under Contractor's supervision or employment to receive, directly or indirectly, any bribes, kickbacks, donations, loans, commissions, or other payments regardless of form whether in money, property or services, in connection with this Agreement. All compensation to the Contractor relating to any business transaction, in which the District is involved, shall be paid by the District only.

VIII. RELATIONSHIP: Nothing in the Agreement shall be considered to create the relationship of employer and employee between the parties hereto and the Contractor shall be deemed at all times an independent contractor, as further confirmed by the attached Independent Contractor Statement.

IX. SECURITY: Contractor will abide by the District's policies and procedures to keep the District's facilities and property free from damage. Contractor will observe all safety rules of the District as well as those of state and federal authorities.

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NORTH PENN SCHOOL DISTRICT
401 East Hancock Street, Lansdale, PA 19446

INDEPENDENT CONTRACTOR AGREEMENT:

NAME OF CONTRACT

July 1, 2020

INITIATED BY/FOR:	Cabinet Member/Department	Select Type:	New	Additional	Renewal
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X. CONFIDENTIALITY: Contractor acknowledges that this Agreement creates a relationship of confidence and trust on the part of Contractor for the benefit of the District. During the term of this Agreement, Contractor may be responsible, in whole or in part, for the creation of, or may acquire, certain confidential information of the District, including but not limited to education records under the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g et seq. and/or protected health information under the Health Insurance Portability and Accountability Act of 1996, Pub. L. 104-191, and acknowledges that the District would not have entered into this Agreement unless it were assured that all confidential information would be held in confidence by Contractor and for the sole benefit of the District. During the term of this Agreement and at all times thereafter, Contractor will keep all of such confidential information in confidence and will not disclose any of the same to any other person, except the Contractor's personnel who are entitled thereto and other persons designated in writing by the District. Contractor will not cause, suffer or permit the confidential information to be used for the gain or benefit of any party other than the District or for Contractor's personal gain or benefit outside the scope of the Contractor's engagement by the District hereunder. The Contractor shall take all reasonable action that the District deems necessary or appropriate to prevent the unauthorized use or disclosure of, or to protect the District's interests in such confidential information.

XI. COMPLIANCE WITH POLICY/LAW: Contractor shall comply with all policies, procedures and regulations of the District as established and amended from time to time as well as all applicable state and federal laws and regulations, including but not limited to the provisions of the Pennsylvania Right to Know Law, 65 P.S. 67.101 et seq., regarding possession of public records by agency contractors. In the event the District receives a request for access to a public record that is in the possession of Contractor, the District shall notify Contractor of the request and Contractor shall provide the District with the requested record in a timely manner so as to enable District compliance with the Pennsylvania Right to Know Law.

Contractor shall maintain and provide to the District a current Child Abuse History Clearance as provided by the Pennsylvania Department of Human Services, a satisfactory PA State Criminal History Report, and a Federal Criminal History Record Report (FBI Fingerprinting) for each individual engaged by Contractor to provide services who will have direct contact with children, including Contractor (if an individual).

Contractor agrees to comply with the provisions of Act 168 of 2014, Employment History Review Law and, to the extent applicable, Act 126 of 2012, Child Abuse Recognition and Reporting Training.

XII. INDEMNITY: Contractor hereby agrees to indemnify, defend and hold harmless the District from and against any and all claims, suits, damages and liability of any kind arising as a result of or caused by the negligence of Contractor, its agents, officers, employees or contractors and/or the breach by Contractor of any of its obligations hereunder.

XIII. NOTICE: Any notice required or permitted to be given under this Agreement shall be sufficient if in writing, and sent by Registered Mail or delivered: (i) to the residence or office of the Contractor, as stated in the Independent Contractor Statement; and (ii) to the District at the administrative offices of the District at The Educational Services Center, 401 East Hancock Street, Lansdale, PA 19446.

XIV. WAIVER: The Waiver by the District of a breach of any provisions of this Agreement by the Contractor shall not operate or be construed as a waiver of any subsequent breach by the Contractor.

XV. BINDING EFFECT: The Agreement shall be binding upon and shall inure to the benefit of the parties hereto, their respective heirs, representatives, successors and assigns, but shall not be assignable by the Contractor without the prior written consent of the District.

XVI. ENTIRE AGREEMENT: This Agreement shall be deemed to express, embody and supersede all previous understandings, agreements and commitments, whether written or oral, between the parties hereto with respect to the subject matter hereof and to fully and finally set forth the entire agreement between the parties hereto. No

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NORTH PENN SCHOOL DISTRICT
401 East Hancock Street, Lansdale, PA 19446

INDEPENDENT CONTRACTOR AGREEMENT:

NAME OF CONTRACT

July 1, 2020

INITIATED BY/FOR:	Cabinet Member/Department	Select Type:	New	Additional	Renewal
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modifications shall be binding unless stated in writing and signed by both parties hereto with the approval of the Board of Directors of the District.

XVII. GOVERNING LAW: This Agreement shall be governed by the laws of the Commonwealth of Pennsylvania.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the dates set forth below, each intending to be legally bound.

CONTRACTOR

NORTH PENN SCHOOL DISTRICT

By: _____

By: _____
Steve Skrocki, Board Secretary

Date:

Date Approved at Board Meeting:

SAMPLE

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NORTH PENN SCHOOL DISTRICT
401 East Hancock Street, Lansdale, PA 19446

INDEPENDENT CONTRACTOR AGREEMENT:

NAME OF CONTRACT

July 1, 2020

INITIATED BY/FOR:	Cabinet Member/Department	Select Type:	New	Additional	Renewal
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INDEPENDENT CONTRACTOR STATEMENT

It is the intent of the parties that the legal relationship between **CONTRACTOR NAME** and the North Penn School District shall be that of independent professional contractor and that there shall be no employment or partnership created by them for the purposes of this agreement.

The North Penn School District shall provide **CONTRACTOR NAME** with a 1099-tax form.

COMPANY/VENDOR NAME

Date