How to Register a Team for Competition

1. Start at the beginning!
   Odyssey of the Mind Home Page - www.odysseyofthemind.com
   Click Member Area.

2. Enter your membership number (you received this when you purchased your National Membership) and zip code.
   Then click log in.

3. Select Team Registration.
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Select **Southeast Regional Tournament**

Select the problem the team will be solving

Select the division
- Division 1 - grades 3-5
- Division 2 - grades 6-8
- Division 3 - grades 9-12

Primary does NOT select a division

Click **Next**.

Take note - online registration closes January 15.

In addition to online registration, each membership is required to submit payment to participate in the Regional Tournament. Fees must be paid by check or money order. Please pay special attention to these details.

Check here.

Click **Next Step**.

Complete information requested.

Most communication is via e-mail, it is imperative this be accurate.

If your team requires special consideration for accommodations or scheduling, it must be entered here.

Click **Next**.
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Enter information for each team member.

You will NOT be able to remove or change information once it is entered. Only seven contributors can work on the solution to the problem.

Click Next.

This is the fee that must be sent to enter your team in the tournament. The deadline is January 15. The registration form must accompany this fee and can be found here:


All communication is via email. Be sure the email is correct and something you check frequently.

Verify all information before moving on.

You will receive an automated email with this user name and password.

You can use it to enter the Team Area on the National Website (see steps 1-3. At step 3, select Team Area).
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A few additional reminders/hints:

- Make sure you read the Program Guide thoroughly.
- Travel around the website, there is a lot of useful information.
- Judges must be 18 or over - but can be a friend, neighbor, family member.
- Judges will likely NOT be able to see their child's performance.
- You MUST have one Long Term and one Spontaneous judge - please make sure they know what they are doing.

There are many helpful features here.
- Odyssey Contact information.
- All forms, Program Guide, and problems.
- Make coach address changes, email updates, add schedule requests.
- Register your judges. Deadline: January 25